

**Healthcare Expenses Statement**

**Benefits to be paid from:**

- Healthcare Plan Only
- Health SolutionsPlus
- Both

**INSTRUCTIONS**

1. Complete page 1 and 2 of this form in full.
2. Sign and date the form.
3. Please retain copies for your files as original receipts will not be returned.
4. Send to the appropriate Benefit Payment Office for your plan. See PART 9.

All claims under this group benefits plan are submitted through the plan member. We may exchange personal information about claims with the plan member and a person acting on their behalf when necessary to confirm eligibility and to mutually manage the claims.

**PART 1 - Plan Member Information**

**1**

**You must complete this section fully.**  
  
**If you are unsure of your plan name, plan number or plan member I.D. number, please contact your plan administrator.**

Plan name

Plan number  Plan member I.D. number

**Plan Member Name**

Last name  First name

**Plan Member Address**

Number and street

City or town  Province  Postal code

Date of birth: Day  Month  Year  Language preference:  English  French

**PART 2 - Coordination of benefits**

**2**

**Complete this section to indicate whether you or any member of your family have benefits coverage from any other plan.**

1. Are you, or any member of your family, entitled to benefits under any other plan for the expenses being claimed?  Yes  No If yes, please provide:

Name of insurance company

Plan number

Plan member I.D. number

If spouse's plan, please provide spouse's date of birth:  
Day  Month  Year

2. Is treatment required as the result of a motor vehicle accident?  
 Yes  No

3. Is a claim being made for Workers' Compensation Benefits?  
 Yes  No

**PART 3 - Patient information**

**3**

**Complete for all expenses; one line per patient.**

Patient name	Relationship to plan member	Date of birth Day Month Year			If child over 18 years			Does Patient Reside with Plan Member? Yes No	
					hours per week	Full time student			
						Yes	No	Yes	No
					<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

**PART 4 - Prescription drug expenses**

**For all prescription drug claims**

**Attach all original receipts.**  
• Patient name, date of purchase, drug identification number and drug name.

PART 5 - Paramedical Expenses <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">5</span>		
<b>For chiropractor, physiotherapist, massage therapist, psychologist, etc.</b>	<b>Attach original receipts. Receipts must indicate the:</b> <ul style="list-style-type: none"> <li>Patient name, length and type of service and date of service</li> <li>Healthcare provider's name, address, phone number, designation and professional association</li> <li>Date last paid by provincial plan (if applicable)</li> </ul>	
	<b>Provider's name</b>	<b>Type of service</b>
		<b>Phone number</b>

PART 6 - Medical Expenses <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">6</span>	
<b>For medical equipment, appliances and services.</b>	<b>Attach original receipts and recommendation from prescribing physician, including diagnosis.</b> <b>Receipts must indicate the:</b> <ul style="list-style-type: none"> <li>Patient name, date of service and description of item purchased</li> <li>Provider's name, address and telephone number</li> <li>Provincial plan statement of payment (if applicable)</li> </ul>

PART 7 - Visioncare Expenses <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">7</span>	
<b>Laser eye surgery, glasses, contact lenses and eye exams.</b>	<b>Attach original receipts.</b> <b>Reason for purchase of lenses? (check all that apply)</b> <div style="margin-left: 20px;"> <input type="checkbox"/> Initial prescription                     <input type="checkbox"/> Prescription change                     <input type="checkbox"/> Loss or breakage  <input type="checkbox"/> None of the above             </div>

PART 8 - Confirmation, Authorization and Signature <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">8</span>				
<p>I certify that the information given on this claim form is true, correct and complete to the best of my knowledge. I certify that all goods and services being claimed have been received by me, my spouse and/or my dependents; and that my spouse and/or dependents are eligible under the terms of my plan.</p> <p>The submission of fraudulent claims is a criminal offence. Great-West Life takes the submission of fraudulent claims seriously. Suspected fraudulent claims may be reported to your employer or plan sponsor and to the appropriate law enforcement agency.</p> <p><i>At Great-West Life, we recognize and respect the importance of privacy. Personal information that we collect will be used for the purposes of assessing your claim and administering the group benefits plan. I authorize Great-West Life, any healthcare or dentalcare provider, my plan administrator, other insurance or reinsurance companies, administrators of government benefits or other benefits programs, other organizations or service providers working with Great-West Life located within or outside Canada, to exchange personal information when necessary for these purposes. I understand that personal information may be subject to disclosure to those authorized under applicable law within or outside Canada.</i></p> <p><i>For a copy of our Privacy Guidelines, or if you have questions about our personal information policies and practices (including with respect to service providers), write to Great-West Life's Chief Compliance Officer or refer to <a href="http://www.greatwestlife.com">www.greatwestlife.com</a>.</i></p>				
<div style="border: 2px solid black; padding: 5px; min-height: 20px;"> <b>Plan Member signature X</b> _____                 </div>	<b>Date:</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20%; text-align: center; padding: 2px;">Day</td> <td style="border: 1px solid black; width: 20%; text-align: center; padding: 2px;">Month</td> <td style="border: 1px solid black; width: 20%; text-align: center; padding: 2px;">Year</td> </tr> </table>	Day	Month	Year
Day	Month	Year		

PART 9 - Submitting Your Claim <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">9</span>	
<p><b>Please send your claim to the Benefit Payment Office below. If blank, please consult your plan administrator for the address.</b></p>	
<div style="background-color: #cccccc; padding: 5px; border: 1px solid black;"> <b>Health SolutionsPlus Questions?</b>  <b>Call Toll Free: 1.877.883.7072</b> </div> <p>Winnipeg Benefit Payments                  PO Box 3050 Station Main                  Winnipeg MB R3C 0E6</p> <p> For the deaf or hard of hearing:                  Toll Free: 1.800.990.6654</p>	